

One spirit FESTIVAL

one heart ♦ one mind ♦ one spirit

Saturday & Sunday, September 24th & 25th, 2016, 10 to 5 p.m. both days,

Clinton Community Center, 63 Halstead Street, Clinton, NJ

Sponsored by the Church of All Creation & the Circle of Intention School of Intuitive Sciences
76 Main Street, High Bridge, NJ 08829, 908-638-9066

Vendor Agreement

Please READ Carefully!

*****Please make all checks payable to "The Church of All Creation."***

We are not responsible for merchandise or tents left unattended overnight.

Please print & mail to: **The Church of All Creation**, Christina Whited, 76 Main St., High Bridge, NJ 08829

www.OneSpiritFestival.org

This agreement between The Church of All Creation & One Spirit Festival and you/company name:
(Please print all information clearly)

Company name for brochure: _____

Contact name: _____

Address: _____ City _____ State _____

Phone: _____ Cell: _____

Email: _____ Website _____

(Hereinafter known as "Exhibitor") warrants that One Spirit Festival will provide 1 chair and one table space of 6 feet for all indoor spaces at which the Exhibitor will display/promote its business services and/or products during the **One Spirit Festival**, Saturday & Sunday, **September 24th & 25th, 2016**, at the Clinton Community Center, Clinton, New Jersey, open to the public from **10 a.m. to 5 p.m. on both Saturday and Sunday**.

FRIDAY set-up INSIDE is from 2 to 5 p.m.

SATURDAY and SUNDAY set-up is from 8 to 10 a.m. for ALL VENDORS.

*This is a thoughtful exhibition, therefore, it is imperative that **returning Vendors** submit their paperwork and intentions by **August 10th**. **New Vendors** seeking to participate **MUST contact Christina in advance** for approval to show and guidance on where they are best served in terms of placement.*

One Spirit Festival reserves the right to limit any Exhibitor's rental in the interest of the smooth production of the Festival and cannot guarantee any particular location in advance. Outdoor spaces will be 10'x10' and **no** chair, table, or tent will be provided.

The closer we get to the Festival date, the more critical it becomes to check with Christina in advance about inside space availability before sending in your application! Consideration is given to those who have participated with us in the past. We do our best to balance the needs of everyone involved.

Each type of space is limited due to the size of the building and the yard. PLEASE consult with Christina if you have specific requirements and expectations. PLEASE Check your needs:

- The cost for (1) **inside 4'** space (1) chair is **\$115.00 [limited number available]**
- The cost for (1) **inside 6'** aisle space (1) chair is **\$165.00.** [no space behind the booth] [Very limited]
- The cost for (1) **inside 6'** space (1) chair is **\$185.00**
- Electrical Access** for inside vendors only **\$15** (there is NO electrical access outside!)
- The cost for (1) **outside space 10'x10'** for two days is **\$135.00 for a Practitioner**
- The cost for (1) **outside space 10' x 10'** for two days is **\$90 for a Crafter**
- Rented Tables are \$12** for each 6' table and there is a limited supply. *No rented tables will be allowed to be left outside overnight.*

We will provide a flag to indicate all is **made in the U.S.A.**, which we ask you to return to us.

Vendors - Please send us a close-up Product Photo, or a headshot if you are a Practitioner, for our website.
Crafters - please make sure we have product photos as jpegs for the website.

Exhibitor agrees to promote _____ (business name), which provides _____ (services or product) from **10 a.m. to 5 p.m.** on Saturday and Sunday. The Exhibitor agrees to the specified **set-up times**. The Exhibitor agrees to **maintain a presence at the One Spirit Festival until 5 p.m. each day with the table intact and to arrive on time, or send someone to cover the exhibit.**

PLEASE NOTE that any Exhibitor who packs up before the end of the Festival either day **will not be invited to participate in any future Festivals.** The Exhibitor is responsible for removing all promotional materials and property from the premises by 7 p.m. Sunday.

Please carry out what you carried in! Do not leave boxes and trash for Christina to carry home.

Full payment must accompany the Exhibitor's completed Agreement to Participate. No spaces will be reserved without full payment and all applications are subject to approval.

The Exhibitor warrants it carries all necessary insurances and licensure specific to its business conduct and practice and The Church of All Creation may not be held liable for the actions of the Exhibitor.

Cancellation Policy: There will be a non-refundable \$35.00 fee for administrative expenses except in instances where the Board denies the application. There will be no refunds made if vendor cancels after September 1st, 2016.

We would like one or two lines of description (no more) about the products and/or services that you offer to be included in our brochure. We reserve the right to adjust your description to fit our requirements. Thank you. Also, **PLEASE email this description and your company name and contact information, along with your photos,** to Christina so that you may be more easily inserted on the website.

Signed by Exhibitor: _____ Date: _____

Print name: _____

On behalf of (company name or self): _____

Please honor our READERS by NOT OFFERING READINGS at your booth.

We are delighted if you are able to offer HEALINGS.

Questions or concerns: Christina 908-638-9066 Christina@CircleOfIntention.com

Be sure to look at our **Sponsorship, Advertising, and Speaking Opportunities!** All are great ways to publicize your business. All **SPEAKER** time slots are **FREE** – one per Vendor.

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Speaker Opportunities Fall 2016

www.OneSpiritFestival.org

We have a select number of Speaker Opportunities available each day. We have a lovely second floor room that will hold about thirty people in a cozy, living room atmosphere. We are scheduling Speakers every half hour beginning early each day. **This opportunity is available only to Vendors. This year only we are offering each Vendor the opportunity to speak once at no cost.** If you wish to speak each day, please check with Christina to have your name put on the waiting list for the second time slot.

Each Speaker should be prepared to have about 20 minutes of material ready, including Q & A if they wish, thereby allowing 10 minutes or so for the audience to get comfortable and move in and out.

If you would like the opportunity to speak during the One Spirit Festival, please enclose this form with your Vendor Application. All Speaking Applications will be reviewed and sorted so that there is no duplication. You will be notified if your application is approved and scheduled. Please, send a **recent headshot via email** for promotional purposes.

Name _____

Company Name _____

Topic & Brief Description – also send via email

(We may ask you to change the name of your topic for greater appeal and variety)

Please send **Speaker Bio via email**

Signature of Applicant _____

Please consider placing an ad in our Program – another great way to promote your business!

Thank you for your participation and support!

SAVE the DATES: May 6th & 7th, 2017!